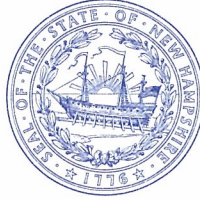


THE STATE OF NEW HAMPSHIRE

CHAIRMAN  
Amy L. Ignatius

COMMISSIONERS  
Michael D. Harrington  
Robert R. Scott

EXECUTIVE DIRECTOR  
Debra A. Howland



**PUBLIC UTILITIES COMMISSION**  
21 S. Fruit Street, Suite 10  
Concord, N.H. 03301-2429

TDD Access: Relay NH  
1-800-735-2964

Tel. (603) 271-2431

FAX (603) 271-3878

Website:  
[www.puc.nh.gov](http://www.puc.nh.gov)

July 15, 2013

Debra A. Howland, Executive Director  
New Hampshire Public Utilities Commission  
21 South Fruit Street, Suite 10  
Concord, New Hampshire 03301

Re: DW 12-170 Hampstead Area Water Company, Inc.  
Staff Recommendation regarding Recovery of Rate Case Expenses and Recovery  
of the Revenue Differential between Temporary and Permanent Rates

Dear Ms. Howland:

On June 20, 2013, Hampstead Area Water Company, Inc. (HAWC) submitted to the Commission Staff (Staff) a proposal for recovering both its rate case expenses as well as the revenue differential between temporary and permanent rates established by the Commission in this proceeding. HAWC's submission was made in accordance with the Settlement Agreement which was approved by the Commission in Order No. 25,519 issued on June 7, 2013.

HAWC's original submittal proposed a total of \$41,669 as the revenue differential between temporary and permanent rates. HAWC proposed that this amount should be recovered from customers over a three month period per a \$4.55 per customer per month surcharge based on 3,504 customers. HAWC also originally proposed recovery of a total of \$37,953 in rate case expenses over the same three month period per a \$4.14 per customer per month surcharge also based on 3,504. Combined, the monthly surcharge originally proposed by HAWC amounted to \$8.69 per customer per month, or \$26.07 for the quarter. A copy of HAWC's original submittal with supporting schedules has been attached to this correspondence.

To assist Staff in its review of the proposal, HAWC submitted copies of various schedules and invoices supporting the amounts indicated above. Staff performed a

thorough review of this documentation as well as submitted discovery questions to HAWC concerning its proposal on July 2, 2013. HAWC provided responses to Staff's data requests on July 9, 2013. A copy of HAWC's data responses are also attached to this correspondence.

As a result of its review, Staff is proposing a revised total revenue differential between temporary and permanent rates of \$23,811. Staff is also proposing that this amount should be recovered from customers over a six month period per a \$1.25 per customer per month surcharge based on a current customer count of 3,175. Staff is also proposing a revised rate case expense amount of \$38,143 to be recovered over the same six month period per a \$2.00 per customer per month surcharge that is also based on the same 3,175 current customer count. Combined, the revised monthly surcharge being proposed by Staff is \$3.25 per customer per month, or \$9.75 per quarter. An explanation of Staff's specific revisions follows:

#### Revenue Differential between Temporary and Permanent Rates

In its review of HAWC's original rate recovery proposal submitted on June 20, 2013, Staff discovered that the Company had used as its permanent rate volumetric charge \$5.02 per ccf. However, this volumetric charge included a step adjustment which was also included in the approved Settlement Agreement. However, per the Settlement Agreement, the revenue impact resulting from this step adjustment was to be excluded from the calculation of the revenue differential between temporary and permanent rates. Therefore, the permanent volumetric rate that should have been used in the Company's calculation was \$4.90 per ccf. Staff brought this error to HAWC's attention in Staff Data Request 4-1. In its response, HAWC concurred with Staff's finding and recalculated the revenue recovery amount as \$23,811, for a reduction of \$17,858 (\$41,669 - \$23,811).

#### Rate Case Expenses

Staff made three adjustments to HAWC's original rate case expense proposal:

- An invoice from the Company's rate case consultant included a \$29 charge relative to the NHPUC audit of the Company. Since the approved rates for HAWC already provide for recovery of such charges, it would be inappropriate to include this charge for purposes of rate case expense recovery as well. In its response to Staff Data Request 4-3, HAWC concurred that this amount should be deducted from its original proposal.
- HAWC's original rate case expense proposal contained an estimated charge of \$518 from the Company's rate case consultant in order to complete work on the rate case. In its response to Staff Data Request 4-4, HAWC provided a copy of an invoice from the consultant in the amount of \$633 relative to completion of work

on the rate case. Therefore, HAWC's original rate case expense proposal should be increased by \$115 (\$633 - \$518).

- HAWC's original rate case expense proposal also contained an estimated charge of \$1,110 from the Company's affiliate, Lewis Builders Development, Inc. (LBDI), in order to complete work on the rate case. In its response to Staff Data Request 4-4, HAWC provided copies of invoices and time sheets from LBDI totaling \$1,214 relative to completion of work on the rate case. Therefore, HAWC's original rate case expense proposal should be further increased by \$104 (\$1,214 - \$1,110).

The three above adjustments result in a revised total rate case expense recovery amount of \$38,143 (\$37,953 - \$29 + \$115 + \$104).

### Customer Base and Recovery Period

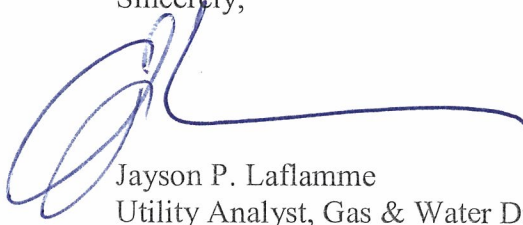
In Staff Data Request 4-2, HAWC was asked to provide its most current customer count. In its response, HAWC stated that as of June 30, 2013 it provided service to a total of 3,175. Therefore, Staff is proposing that this more current customer count should be used as the basis for determining the respective surcharges for the revenue differential between temporary and permanent rates as well as rate case expenses.

In its submittal to Staff, HAWC proposed a period of three months in order to recover the revenue differential between temporary and permanent rates as well as rate case expenses. Based on the revisions explained above, a three month recovery period would result in a revenue recovery surcharge of \$2.50 per customer per month ( $\$23,811 \div 3,175 \text{ customers} \div 3 \text{ months}$ ) and a rate case expense surcharge of \$4.00 per customer per month ( $\$38,143 \div 3,175 \text{ customers} \div 3 \text{ months}$ ). The combined surcharge would be \$6.50 per customer per month, or \$19.50 for one quarter. Staff, however, believes that such a surcharge would be unduly burdensome to HAWC's customers especially in light of the recent rate increase they are also experiencing. In the alternative, Staff proposes a six month recovery period. Such would result in a revenue recovery surcharge of \$1.25 per customer per month ( $\$23,811 \div 3,175 \text{ customers} \div 6 \text{ months}$ ) and a rate case expense surcharge of \$2.00 per customer per month ( $\$38,143 \div 3,175 \text{ customers} \div 6 \text{ months}$ ). The combined surcharge proposed by Staff would be \$3.25 per customer per month, or \$9.75 per quarter.

HAWC has reviewed Staff's recommendations and has informed Staff that it concurs with the above. Thank you for your assistance in this matter. If you have any questions regarding the above, please do not hesitate to contact me.

July 15, 2013

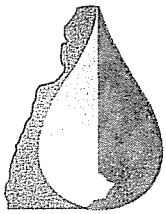
Sincerely,

A handwritten signature in blue ink, consisting of a large, stylized 'J' followed by a horizontal line that extends to the right.

Jayson P. Laflamme  
Utility Analyst, Gas & Water Division

Attachments: HAWC Proposal and Supporting Schedules  
HAWC's responses to Staff Data Requests – Set 4

cc: Service List



# HAMPSTEAD AREA WATER COMPANY, INC

54 SAWYER AVENUE, ATKINSON, NH 03811

TEL: 603.362.4299 FAX: 603.362.4936  
www.hampsteadwater.com

*Attachment  
1*

June 20, 2013

Mark Naylor, Director  
Gas and Water Division  
Public Utilities Commission  
21 S. Fruit Street, Suite 10  
Concord, N. H. 03301-2429

Re: Hampstead Area Water Company  
Temporary Rate Recoupment and Rate Case Surcharge

Dear Mr. Naylor:

As part of the Stipulation Agreement in DW 12-170 Hampstead Area Water Company ("HAWC") agreed to submit a proposal for temporary rate recoupment, documentation of its rate case expenditures and a proposal for temporary rate recoupment and rate case surcharge.

Schedule 1 entitled Temporary Rate Recoupment shows the actual amount of cubic feet of water sold September 1, 2012 to May 15, 2013 for the satellite systems and to May 31, 2013 for the Atkinson and Hampstead core system, the temporary rate per 100 cubic feet of water and the total dollars to be billed under the temporary rates.

Schedule 1 entitled Temporary Rate Recoupment also shows the Temporary Rate Recoupment calculation. HAWC proposes to recover \$13.64 at the rate of \$4.55 per customer in 3 monthly billing periods. HAWC proposes to recover the total temporary rate recoupment over the total number of customers, which was 3,054.

Schedule 2 entitled Rate Case Expenses shows a summary of expenses through May 31, 2013 (including estimated charges for June and July, 2013). Attached to Schedule 2 is the supporting documentation for same. HAWC proposes to recover \$12.43 at the rate of \$4.14 per customer in 3 monthly billing periods. HAWC proposes to recover the total rate case expenses over the total number of customers, which was 3,054.

HAWC intends that the foregoing amounts be collected as a single surcharge in the amount of \$8.69 per customer for the 3 monthly billing periods.

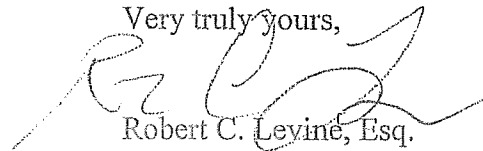
HAWC respectfully requests that the Staff of the PUC review the schedules, the supporting documentation, and the proposed surcharge and draft its recommendation.

Mark Naylor, Director  
Gas and Water Division  
Public Utilities Commission  
June 20, 2013  
Page 2.

HAWC would appreciate having an opportunity to review the recommendation before it is filed with the Commission. HAWC would further appreciate the Commission review and approval of the recommendation.

If you have any questions or comments, please call Stephen P. St. Cyr at 207-423-0215 or John Sullivan at 603-362-5333.

Very truly yours,

A handwritten signature in black ink, appearing to read "R. Levine", written over the typed name "Robert C. Levine, Esq.".

Robert C. Levine, Esq.

cc: Stephen P. St. Cyr  
John Sullivan  
Service List

**Hampstead Area Water Co., Inc.**  
**Temporary Rate Recoupment**

Temp Rate Start Date: 9/1/12

ATKINSON/HAMPSTEAD CORE SYSTEM

<u>Meter Read Dates</u>		<u>Usage (CF)</u>	<u>Prorated after 9/1/12</u>	
8/29/12	10/1/12	1,848,951	1,680,865	30 of 33 days
10/1/12	11/2/12	1,299,329	1,299,329	
11/2/12	11/29/12	1,085,684	1,085,684	
11/29/12	12/28/12	1,141,548	1,141,548	
12/28/12	2/1/13	1,365,708	1,365,708	
2/1/13	3/1/13	1,033,297	1,033,297	
3/1/13	4/1/13	1,204,980	1,204,980	
4/1/13	5/1/13	1,221,569	1,221,569	
5/1/13	5/31/13	<u>1,618,947</u>	<u>1,618,947</u>	
Sub-Total Usage		<u>11,820,014</u>	<u>11,651,927</u>	

SATELLITE SYSTEMS

<u>Meter Read Dates</u>		<u>Usage (CF)</u>	<u>Prorated after 9/1/12</u>	
8/15/12	9/17/12	569,984	276,356	16 of 33 days
9/17/12	10/15/12	364,181	364,181	
10/15/12	11/15/12	367,222	367,222	
11/15/12	12/14/12	340,769	340,769	
12/14/12	1/15/13	390,839	390,839	
1/15/13	2/15/13	356,288	356,288	
2/15/13	3/15/13	310,027	310,027	
3/15/13	4/15/13	369,445	369,445	
4/15/13	5/15/13	<u>454,724</u>	<u>454,724</u>	
Sub-Total Usage		<u>3,523,479</u>	<u>3,229,851</u>	

<b>TOTAL USAGE</b>		<b>14,881,773</b>	<b>CF</b>
New Rate	5.02		
Temp Rate	<u>4.74</u>		
Increase		<u>0.28</u>	per 100 cf

Temporary Rate Recoupment	<u>\$41,669</u>
Number of Customers	<u>3,054</u>
Total Per Customer	<u>\$13.64</u>
To Be Billed Over 3 Monthly Billings	<u>\$ 4.55</u>

Hampstead Area Water Co., Inc.  
Rate Case Expenses

Date	Payee	Description	Amount
12/31/11	St St Cyr		341.25
4/30/12	LBD # 10802		138.46
5/6/12	Steve St Cyr		402.50
5/31/12	LBD # 10873		766.80
6/1/12	Steve St Cyr		1,466.25
6/30/12	LBD # 10966		2,182.58 * adjusted by inv # 11278
7/3/12	Steve St Cyr		2,465.00
7/31/12	Steve St Cyr		1,811.25
7/31/12	LBD # 11048		2,459.61 * adjusted by inv # 11278
8/31/12	Steve St Cyr		316.25
8/31/12	LBD # 11122		417.89 * adjusted by inv # 11278
9/1/12	Union Leader		158.10
9/30/12	LBD # 11172		4,493.72 * adjusted by inv # 11278
10/3/12	Steve St Cyr		1,811.25
10/31/12	LBD # 11249		1,344.12
10/31/12	LBD # 11278		37.30 *
11/30/12	Steve St Cyr		1,006.25
11/8/12	Steven Patnaude		428.90
11/30/12	LBD # 11298		2,135.60
12/3/12	Steve St Cyr		1,121.25
12/31/12	Steve St Cyr		560.63
12/31/12	LBD # 11388		767.29
1/31/13	LBD # 11425		621.06
2/28/13	LBD # 11525		1,605.55
3/10/13	Steve St Cyr		575.00
3/31/13	LBD # 11596		1,731.32
4/7/13	Steve St Cyr		1,811.25
4/30/13	LBD # 11648		1,387.96
5/6/13	Steven Patnaude		580.60
5/10/13	Steve St Cyr		1,380.00
	Cost to complete		1,110.04 John 10 hrs + Bob 4 hours
	Cost to complete		517.50 Steve St Cyr

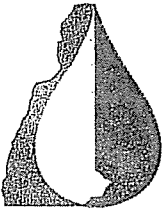
TOTAL 37,952.53

Number of Custom 3,054

Average Per Customer Charge \$ 12.43

To Be Billed Over 3 Monthly Billings \$ 4.14





**HAMPSTEAD AREA**  
**WATER COMPANY, INC**

*Attachment*  
*2*

54 SAWYER AVENUE, ATKINSON, NH 03811

TEL: 603.362.4299 FAX: 603.362.4936  
www.hampsteadwater.com

July 9, 2013

Marcia Brown, Esq.  
NH PUC  
21 S. Fruit Street, Suite 10  
Concord, NH 03301-2429

RE: DW-12-170  
Answers to Staff Data Requests – Set 4

Dear Marcia:

Please find enclosed the Company's Answers to Staff Data Requests – Set 4 regarding the above referenced docket. An email copy has also been sent this day to OCA and PUC staff on the Service List.

Feel free to call me if you have any questions.

Very truly yours,

Robert C. Levine  
General Counsel

Enclosures  
RCL/ja

cc: HAWC Mgrs.  
Stephen St. Cyr  
NH PUC Service List

DW 12-170  
HAMPSTEAD AREA WATER COMPANY, INC.  
STAFF DATA REQUESTS – SET 4

---

Date request received: 07-02-13

Date of Response: 07-09-13

Staff 4-1

Witness: John Sullivan

Re: Temporary Rate Recoupment

Staff 4-1

Should not the new usage rate used in this calculation be \$4.90 per ccf (see Settlement Attachment A, Schedule 6) since that rate represents the calculated consumption charge after application of the permanent rate increase but before application of the first step increase? Please explain. Also, please note the last sentence under Section II.A.3.a of the Settlement Agreement on Page 7 of 11.

Answer:

Yes. The Company agrees that the rate should be \$4.90 per ccf. See the attached revised calculation.

DW 12-170  
HAMPSTEAD AREA WATER COMPANY, INC.  
STAFF DATA REQUESTS – SET 4

---

Date request received: 07-02-13

Date of Response: 07-09-13

Staff 4-2

Witness: John Sullivan

---

Staff 4-2

Please provide the total number of customers served by HAWC as of 3/31/13 and, if available, as of 6/30/13.

Answer:

The number of customers at 3/31/13 was 3,134. The total number of customers at 6/30/13 was 3,175.

DW 12-170  
HAMPSTEAD AREA WATER COMPANY, INC.  
STAFF DATA REQUESTS – SET 4

---

Date request received: 07-02-13

Date of Response: 07-09-13

Staff 4-3

Witness: John Sullivan

---

Re: Rate Case Expenses

Staff 4-3

The November 3, 2012 invoice from Stephen P. St. Cyr appears to contain a 0.25 hour entry relative to the NHPUC audit (see 10/24). Should not the charge relative to this entry be deducted from rate case expense recovery? Please explain.

Answer:

The Company agrees that the 0.25 hours should be deducted from the rate case expense recovery.

**DW 12-170**  
**HAMPSTEAD AREA WATER COMPANY, INC.**  
**STAFF DATA REQUESTS – SET 4**

---

<b>Date request received: 07-02-13</b>	<b>Date of Response: 07-09-13</b>
<b>Staff 4-4</b>	<b>Witness: John Sullivan</b>

---

**Staff 4-4**

Please provide further detail in support of the two “Cost to complete” entries provided relative to LBD (\$1,110.04) and Stephen P. St. Cyr (\$517.50).

**Answer:**

Steve St Cyr – June bill plus July estimate (attached)	\$632.50
Lewis Builders Development – June bill (attached)	\$334.88
John Sullivan – unbilled time week end 7/5/13 (attached)	\$148.00
Robert C. Levine – unbilled time week end 6/28/13 (attached)	\$92.51
Robert C. Levine – unbilled time week end 7/5/13 (attached)	\$342.29
John Sullivan (est.) – finalize data request response & review	
PUC order – 1.5 hours	\$111.00
Robert C. Levine (est.) – finalize data request response & review	
PUC order – 2.0 hours	<u>\$185.02</u>
Total:	<u>\$1,736.31</u>

7/10/2013

**Hampstead Area Water Co., Inc.**  
**Temporary Rate Recoupment**

Temp Rate Start Date: 9/1/12

**ATKINSONHAMPSTEAD CORE SYSTEM**

<u>Meter Read Dates</u>		<u>Usage (CF)</u>	<u>Prorated after 9/1/12</u>		
8/29/12	10/1/12	1,848,951	1,680,865	30 of 33 days	
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11/2/12	11/29/12	1,085,684	1,085,684		
11/29/12	12/28/12	1,141,548	1,141,548		
12/28/12	2/1/13	1,365,708	1,365,708		
2/1/13	3/1/13	1,033,297	1,033,297		
3/1/13	4/1/13	1,204,980	1,204,980		
4/1/13	5/1/13	1,221,569	1,221,569		
5/1/13	5/31/13	1,618,947	1,618,947		
Sub-Total Usage		<u>11,820,014</u>	<u>11,651,927</u>		

**SATELLITE SYSTEMS**

<u>Meter Read Dates</u>		<u>Usage (CF)</u>	<u>Prorated after 9/1/12</u>	
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10/15/12	11/15/12	367,222	367,222	
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12/14/12	1/15/13	390,839	390,839	
1/15/13	2/15/13	356,288	356,288	
2/15/13	3/15/13	310,027	310,027	
3/15/13	4/15/13	369,445	369,445	
4/15/13	5/15/13	454,724	454,724	
Sub-Total Usage		<u>3,523,479</u>	<u>3,229,851</u>	

<b>TOTAL USAGE</b>		<u>14,881,778</u>	CF
New Rate	4.90		
Temp Rate	<u>4.74</u>		
Increase		<u>0.16</u>	per 100 cf
<b>Temporary Rate Recoupment</b>		<u><u>\$23,811</u></u>	
<b>Number of Customers</b>		<u><u>3,054</u></u>	
<b>Total Per Customer</b>		<u><u>\$7.80</u></u>	
<b>To Be Billed Over 3 Monthly Billings</b>		<u><u>\$ 2.60</u></u>	

Stephen P. St. Cyr & Associates  
17 Sky Oaks Drive  
Biddeford, Me. 04005  
207-423-0215  
stephenpstcyr@yahoo.com

July 03, 2013

John Sullivan  
Lewis Builders  
54 Sawyer Avenue  
Atkinson, N. H. 03811

**Hampstead Area Water Company**

Re: 2012 Rate Case / Audit / 2013 additional SRF financing

Fee for actual / estimated professional services rendered during June & July 2013  
(see attached detail):

Current Month (5.50 hours @ \$115.00 / hour)	\$632.50
Reimbursable Expenses:	
Copies	0.00
Postage	0.00
UPS	<u>0.00</u>
Total Current Month Billing	<u>\$632.50</u>

Payment due upon receipt.

If you have any questions or comments, please call me at 207-423-0215.

Sincerely,

Stephen P. St. Cyr

Stephen P. St. Cyr & Associates

17 Sky Oaks Drive

Biddeford, Me. 04005

207-423-0215

stephenpstcyr@yahoo.com

<u>Date</u>	<u>Description of Service</u>	<u>Hours</u>
<u>Rate Case</u>		
06/07	Review PUC order; Prepare email re: same	0.50
06/11	Review tariff	0.25
06/12	Review updated tariff page; Review draft letter to cust	0.50
06/14	Review various emails re: cust letter; Prepare reply re: same	0.25
06/17	Review / Reply to emails re: cust letter	0.25
06/18	Review / Reply to emails re: cust letter	0.25
06/19	Review email re: RC exp / temp rate recoupement; Review RC exp; Review temp rate recoupement calc.; Talk w/John re: same	0.75
06/20	Review / Comment on cover letter; Review "final" cover letter	0.50
06/24	Review cover letter / schedules	0.25
07/02	Review Staff data requests; Review Set Agr / Att A., Sch 6; Review / Reply to emails re: DRs	0.50
07/03 (est)	Review Co. resp to Staff data requests	0.50
07/15 (est)	Review joint recommendation	0.50
07/31 (est)	Review PUC order	0.50
Total		<u>5.50</u>
<u>Audit</u>		
Total		<u>0.00</u>
<u>DW 11-226 SRF financing</u>		
Total		<u>0.00</u>
Grand Total		<u>5.50</u>

SPSt. Cyr

07/03/13



# INVOICE

Lewis Builders Development Inc  
54 Sawyer Ave  
Atkinson, NH 03811

Invoice Number: 11748  
Invoice Date: 06-30-2013  
Customer ID: HAWC

To: HAMPSTEAD AREA WATER CO., INC.  
54 SAWYER AVE  
ATKINSON, NH 03811

Job Location:  
Job # 12-9817  
2012 HAWC Rate Case  
, NH

Ship Via: None

---

<u>am</u>	<u>Description</u>	<u>Units</u>	<u>Unit of Measure</u>	<u>Unit Price</u>	<u>Amount</u>
	WORK PERFORMED DURING THE MONTH OF JUNE 2013 (SEE ATTACHED)				
	923 Accounting/Mgmt/Legal - R. LEVINE	3.10	HR	92.51	286.78
	923 Accounting/Mgmt/Legal - J. ARMSTRONG	1.25	HR	38.48	48.10

---

Amount Billed \$334.88

Retainage Held

Amount Due \$334.88

DATE DUE: 07-30-2013

A finance charge of 12% per year will be assessed on all invoices not paid by the due date.

LEWIS BUILDERS DEVELOPMENT, INC.  
 54 SAWYER AVENUE  
 ATKINSON, NH 03811

EMPLOYEE #: 1230  
 NAME: Robert Levine  
 WEEK 6/8/2013 to 6/14/2013

Job #	Phase Code	
13-9700	99-923	AAWW - MISC LEGAL
13-0113	01-070	AFI - SITE DEVELOPMENT
13-4990	01-070	ACI - MISC LEGAL
13-4090	01-070	AFI - MISC LEGAL
13-3012	01-070	ECL - MISC LEGAL
13-9992	01-070	LBI - MISC LEGAL
12-6501	01-070	LBDI - SW MGMT AGMT

Job #	Phase Code	
13-9800	99-923	HAWC - MISC LEGAL
11-9808	99-923	HAWC - FAIRFIELD PETITION
11-9826	99-923	HAWC - 2011 SRF
12-1824	99-923	HAWC - WINCHESTER HEIGHTS
12-9817	99-923	HAWC - 2012 RATE CASE
12-9822	99-923	HAWC - EMERY & BELKNAP

DATE	COMPANY CODE	PHASE CODE	ACTIVITY	HOURS
06/10/13	11-9826	99-923	Letter to the PUC re corporate resolutions	.3
06/11/13	12-9817	99-923	Prepare revised tariff rate schedules; email managers	.5
06/12/13	13-9800	99-923	Meeting with John Grasso-Four Seasons; revise mortgage; email to managers re same	.9
06/12/13	13-9800	99-923	Conference with Harold Morse and Amy Doucette re request for service outside of franchise area	.6
06/13/13	12-9817	99-923	Review and email re letter to customers	.3
06/13/13	13-9800	99-923	emails with managers re Four Seasons documents	.3
06/13/13	13-9800	99-923	Conference with Harold Morse re request for service outside of franchise area	.3
06/13/13	13-9800	99-923	Emails with Charles Lanza re Harks Ridge contract; revise same.	.4
06/13/13	13-9800	99-923	Review letter and hearing notice from DRA re tax appeal; email mgrs same	.2
06/13/13	13-9800	99-923	Conference with John Sullivan re Four Seasons contract and PUC	.2
06/14/13	12-9817	99-923	Email with Steve St Cyr re letter to customers	.2

*40 Salary*

Type	# Hours
Vac	0.00
Sick	0.00
Holiday	0.00
Regular	43.00
	43.00

LEWIS BUILDERS DEVELOPMENT, INC.  
 54 SAWYER AVENUE  
 ATKINSON, NH 03811

EMPLOYEE #: 1230

NAME: Robert Levine

WEEK 6/15/2013

to

6/21/2013

Job #	Phase Code		Job #	Phase Code	
13-9700	99-923	AAWW - MISC LEGAL	13-9800	99-923	HAWC - MISC LEGAL
13-0113	01-070	AFI - SITE DEVELOPMENT	11-9808	99-923	HAWC - FAIRFIELD PETITION
13-4990	01-070	ACI - MISC LEGAL	11-9826	99-923	HAWC - 2011 SRF
13-4090	01-070	AFI - MISC LEGAL	12-1824	99-923	HAWC - WINCHESTER HEIGHTS
13-3012	01-070	EGL - MISC LEGAL	12-9817	99-923	HAWC - 2012 RATE CASE
13-9992	01-070	LBI - MISC LEGAL	12-9822	99-923	HAWC - EMERY & BELKNAP
12-6501	01-070	LBDI - SW MGMT AGMT			

DATE	COMPANY CODE	PHASE CODE	ACTIVITY	HOURS
06/17/13	13-4990	01-070	Conference with Chris Lewis Morse re employee on workers compensation	.2
06/17/13	13-9800	99-923	Conference with Harold Morse re Hawks Ridge Contract	.2
06/17/13	12-9817	99-923	Review revised letter to customers; email mgrs re same	.2
06/18/13	13-9800	99-923	Teleconference with Steve St Cyr re acquisition of system within franchise area	.3
06/18/13	13-9800	99-923	Conference with Harold Morse re Hawks Ridge Contract; revise same	.7
06/19/13	13-9800	99-923	Emails with Charles Lanza re Hawks Ridge Contract; revise same	.3
06/19/13	12-9817	99-923	prepare letter to PUC for rate recoupment and rate case expenses; email mgrs	.8
06/19/13	12-9817	99-923	Emails re letter to PUC; revise letter	.3
06/19/13	13-9800	99-923	Review change order on Hawks Ridge Phase I	.2
06/20/13	13-9800	99-923	Conference with John Grasso re Four Seasons documents; teleconference with Harold Morse re turning on water	.5
06/20/13	12-9817	99-923	Emails with Stephen St Cyr re revisions to Letter for Rate Recoupment; revise letter; send to PUC	.5
06/20/13	13-9800	99-923	Revise Hawks Ridge contract; send to Dufresne with cover letter	.4
06/20/13	13-9800	99-923	Email with Charles Lanza re purchase of Westgate Estates system	.2
06/20/13	13-9800	99-923	Teleconference with Attorney Sullivan re revisions to easement on Village Green; Email Harold Morse re same	.3
06/20/13	13-9800	99-923	Prepare letter to Salem Tax Assessor re wrong tax rate for HAWC on Lancaster Farms	.4
06/21/13	11-9826	99-923	Review Financing documents from DES	.5
06/21/13	12-9817	99-923	Letter to PUC enclosing proposed rate schedule	.3

Type	# Hours
Vac	0.00
Sick	0.00
Holiday	0.00
Regular	43.00
	43.00



EMPLOYEE #: 111  
 NAME: Judith Armstrong  
 WEEK ENDING: 6/21/2013

Job #	Phase Code		Job #	Phase Code	
13-9700	99-923	AAWWR LEGAL	13-9816	99-903	HAWC - RECRD/COLL
13-4990	01-070	ACI LEGAL	13-9800	99-626	HAWC - WELL READINGS
13-4090	01-070	AFI LEGAL	12-9817	99-923	HAWC - 2012 RATE CASE
13-3012	01-070	ECL LEGAL	11-9825	99-923	HAWC - RAINBOW RIDGE EXT.
13-9800	99-923	HAWC LEGAL	11-9826	99-923	HAWC - 2011 SRF
13-9803	99-923	HAWC WEBSITE MAINT.			

DATE	COMPANY CODE	HAWC PHASE	ACTIVITY	JOB TIME	HOLIDAY HOURS	VACATION /SICK/ PERSONAL	REG HOURS
06/15/13	Sat		emails				0.5
06/16/13	Sun		11:15 - 4:15				5
06/17/13	Mon		8:00 - 4:15	nl			8.25
06/18/13	Tues		8:30 - 6:45	.25 lunch			10
	13-9800	99-923	HAWC Legal	4 Seasons	0.5		
06/19/13	Wed		8:00 - 4:15	nl			8.25
06/20/13	Thurs		7:45 - 4:15	nl			8.5
	13-9800	99-923	HAWC Legal	Salem tax	0.25		
	12-9817	99-923	HAWC 2012 Rate Case		0.5		
06/21/13	Fri		8:00 - 5:15	.50 lunch			8.75
			7:00 - 10:45				3.75
	11-9826	99-923	HAWC 2011 SRF		0.25		
	12-9817	99-923	HAWC 2012 Rate Case		0.75		
	13-9816	99-903	HAWC Recrd/Coll	calls	0.5		
	Holiday	0					
	Vacation/Sick	0					
	Regular	53					
	Total	53					

11-9826	99-923	HAWC 2011 SRF	0.25
12-9817	99-923	HAWC 2012 Rate Case	1.25
13-9816	99-903	HAWC Recrd/Coll	0.50
13-9800	99-923	HAWC Legal	0.75

2.75 HAWC  
 40  
 120.5  
 53





